



KPHA Board Meeting, August 20, 2019

Approved October 22, 2019

Members Present: Sara Jo Best, Lisa Pollock, Randy Gooch, Kayla Bebout, Janie Cambron, Louise Kent, Crystal Miller, Becky Kissick, Denise Beach, Brittany Parker, Brandi Gilley

Proxys: Becki Casey for Judy Mattingly, Brandi Gilley for Tracy Aaron

Staff Present: Dana Nickles, Jill LeMaster, Carla Tillett

On Phone: Dr. Mike Ballard, Anne Hatton

Call to Order:

President Janie Cambron called the meeting to order at 2:05 PM EDT. Janie welcomed the group and introduced the new executive director of KPHA/KHDA, Dana Nickles, and asked each person to introduce him or herself.

Review and Approval of Minutes:

Randy Gooch made a motion to approve the Board meeting minutes from June 19, 2019, which was seconded by Kayla Bebout. The motion carried.

Executive Director Report:

Dana Nickles gave her report as of her start date July 15, 2019. Dana's first week was witnessing the signing of HB 1 and going to pension legislation meetings, which included Public Health Transformation legislation. Dana has been working closely with Bob Babbage's team and monitoring legislative committee agendas. Dana attended the KACo legislative committee meeting and gave them a report about the Special Session. She has also attended several meetings with Department for Public Health (DPH) and stopped by the new director's training class and had a meet and greet. Dana reported that at the KPHA/KHDA office she is mainly just getting acclimated to the new job and getting all the necessary tools in place.

She has also attended meetings or is planning to meet with other organizations, such as the:

- Cabinet for Health and Family Services Secretary's Office (David Gray), Medicaid Commissioner
- Magistrates and Commissioners Association – meeting scheduled
- Kentucky Medical Association – meeting scheduled
- Kentucky Agency for Substance Abuse Policy – meeting on August 21st
- K-SPAN – meeting on August 22nd
- Kentucky Rural Health Association – need to schedule

- Kentucky Voices for Health – met with Jason Dunn

Upcoming Events:

- SOAR conference – September 5th and 6th
- KACo Board meeting – September 26th
- KACo Conference – October 23rd thru October 25th
- Kentucky Medical Association Conference – September 21st
- Kentucky Rural Health Association – November 14th thru November 16th
- Foundation for a Healthy Kentucky – Policy Forum September 23rd
- Kentucky Voices for Health Conference on October 11th
- Louisville Health Communities – New Directions Housing – Healthy Communities group received a Robert Wood Johnson grant

Action Items: Based on board feedback, Dana will compile a written Executive Director report prior to each meeting. Kayla Bebout asked Dana to put something together about the differences between KPHA and KHDA. The board would like to see what communications the Babbage team has in mind for KPHA and Dana said she would follow-up.

KHDA Update:

Follow-up on HB1 and what it looks like for the LHD's. A bill is being drafted by Representatives Joe Graviss and Kim Moser to have ready for the 2020 legislative session. In July, KPHA partnered with the Kentucky Department for Public Health, KHDA, and Emory University/Region IV Public Health Training Center to host two leadership training classes, one at in Frankfort and one at Natural Bridge State Park. KPHA is working with DPH and Emory University on other training opportunities based on the workforce development statewide needs assessment.

Financial Reports:

Lisa Pollock presented the current financial reports. Lisa will send out the financial comparison report to the board. The KPHA/KHDA Joint Administration account as of July 31, 2019 has total Current Assets of **\$184,879.33**. As of July 31, 2019, year to date revenues are **\$86,257.04** and expenditures are **\$9,359.58** resulting in a net income of **\$76,897.46**. As of July 31, 2019, the KPHA account has total current assets of **\$65,581.76**. Year to date revenue is **\$6,498.61** and expenditures of **\$31,526.84**, with a net income of **-\$25,028.23**.

Jill LeMaster reported that Sarah Parsley will no longer file KPHA's tax form 990. Jill will check to see if anyone else will do it at a comparable rate, and if she can't find anyone, she will do it. Kayla and Randy reported that the KPHA financial audit will be ready by the October board meeting.

Conference Update:

Kayla Bebout said the theme for the 2020 conference will be "2020 Transformation – A Clear Vision for a Health Kentucky". There should be more involvement between Department for Public Health (DPH) and Local Health Departments (LHD). Maybe look at regional training from DPH for the LHD's to present at the conference. The conference location for 2021 has been narrowed down to Bowling Green and Louisville. Further discussion needed on who will assist with CE's.

Action Items: Becky Kissick to share results from student GIS project with board related to CE participant geographic location around the state. Carla to send one excel sheet with all new volunteer opportunities.

Potential Location for the 2021 KPHA Conference:

AJ's hotels (Galt House, The Crowne, and Embassy Suites) representatives gave a presentation on their hotels and handed out information on what Louisville could offer. The Galt House is going through total renovation that will be complete before the 2021 KPHA conference.

Action Items: A small team led by Kayla will create a matrix and review/compare conference packages to present a recommendation to the board by the October meeting. Sara Jo to follow up with Jason from Lincoln Trail DHD to review IT portion of the conference packages.

Strategic Planning:

The September 17th meeting will be a Strategic Planning board meeting from 1 – 4 PM. Becki Casey gave an update for Judy Mattingly on Workforce development. On September 11th, the full statewide workforce development committee, including Dr. Angie Carman, will meet to discuss results of the statewide assessment and begin action planning.

Scholarships:

No update.

APHA Delegate:

The APHA conference is November 2-6 in Philadelphia. Dana will be the delegate to attend.

Old Business:

None

Janie Cambron proposed doing a monthly meeting instead of every other month. The off months would be Go-to-Meetings. October 22nd meeting will be the full KPHA board meeting, but held electronically via conference call or GoToMeeting.

Adjourn:

Louise Kent made a motion to adjourn, seconded by Kayla Bebout. The motion carried. The meeting adjourned at 4:14 PM EDT.

Respectfully submitted,

April Harris, Secretary

(Recorded and transcribed by Carla Tillett)