



KPHA Board Meeting Minutes (approved August 20, 2019)

June 19, 2019

Members Present:

Sara Jo Best
Lisa Pollock
Randy Gooch
Kayla Bebout
Brandi Gilley
Janie Cambron
Tracy Aaron
Becky Kissick
Becki Casey
Jennifer Gulley
Anne Hatton
Scott Lockard
Dr. Mike Ballard
Kelly Alexander

Guest:

Allison Adams

Present via Phone:

April Harris
Judy Mattingly
Denise Beach

Proxys:

Kayla Bebout for:
Louise Kent

Staff Present:

Jill LeMaster

Call to Order:

President Janie Cambron called the meeting to order at 10:04 AM EDT. Kayla Bebout is serving as the proxy for Louise Kent. Janie welcomed the group and asked each person to introduce him or herself since we have several new faces.

Review and Approval of Minutes:

Randy Gooch made a motion to approve the Board meeting minutes from March 20, 2019, which was seconded by Lisa Pollock. The motion carried, and the minutes were approved.

Executive Director Update:

Sara Jo Best explained the hiring process: Initially, we had 27 applicants. Seven applicants were interviewed, and three applicants were called for a second interview. A candidate was selected, and the position has been offered to Dana Nickles. There will be a transitional meeting on Friday, June 21, and Dana will begin her employment on Monday, July 15. A motion brought by the executive committee to employ Dana Nickles as the KPHA executive director at an annual salary of \$80,000, beginning on July 15. Randy Gooch seconded the motion, and it was approved.

KHDA Update:

KPHA-KHDA Government Relations and Advocacy Plan – Allison Adams shared about the vision for the plan for the next several years. Allison will send the proposal to the board.

Potential Future Conference Location Presentations:

Representatives from the following areas shared information on potential future conference venue sites:

- Sandy Johnson – Lexington Convention & Visitors Bureau (Debbie with the Hyatt Regency)
- Jessica Warren/Janet Henderson – Bowling Green Convention & Visitors Bureau (Holiday Inn/Sloan Convention Center)
- Heather Terry – Owensboro Convention Center

A representative from Louisville will present at the August meeting and the board will decide by the October meeting on a venue site for 2021.

Financial Reports:

Lisa Pollock presented the current financial reports. For the Joint administration account, as of May 31, 2019 the current assets were \$105,979.21. Revenues through May 31, 2019 were \$114,279.74 and expenses \$73,358.48, leaving a surplus of \$40,921.26. For the KPHA account, as of May 31, 2019, the current assets were \$92,186.58. Revenues through May 31, 2019 were \$117,856.43 and expenses were \$154,981.75, leaving a deficit of **\$37,125.32**.

The convention recap was presented. Sara Jo Best made a motion to accept the financial report, and Kayla Bebout seconded. The motion carried.

The KPHA budget for 2019-20 was presented. Lisa Pollock reviewed each line item. Conference sponsorships were down this year, but we hope to more aggressive next year – no other major changes. The total proposed income for the budget is \$146,200, with proposed expenses of the same amount. Some discussion ensued. A motion was brought by the executive committee to approve the KPHA

budget as presented. Randy Gooch seconded, and the motion was approved. Kayla Bebout made a motion to approve the Joint Administrative budget as presented. Randy Gooch seconded, and the motion was approved.

Legislative Committee Update:

Scott Lockard reported that there will most likely not be a special session before July 1 to deal with the retirement issues. One bill that passed the recent session requires smoke-free campuses beginning July 1, 2020---however schools may opt-out. It puts pressure on the school boards.

Conference Update:

Kayla Bebout requested that you send her any conference ideas that you may have. After discussion, it was decided that the Awards Committee will bring an awards restructure proposal to the next meeting.

APHA Delegate:

The APHA conference is November 26 in Philadelphia. Janie will follow-up with Drew Beckett to see if he plans to attend.

Old Business:

The T-shirts were a great fundraiser for scholarships. Much discussion followed. Becki Casey will bring further recommendations.

Scholarships:

The Scholarship committee has updated the scholarship rating forms.

New Business:

The Workforce Development Strength-Based Leadership Training Collaboration is July 15-16 for LHDs and DPH employees (mid-management and above).

Next Meeting Date:

The KPHA usual meeting date of the third Wednesday conflicts with the Joint Health & Welfare committee meetings of the General Assembly. Discussion ensued around changing the meeting date to a conference call or the afternoon of the KHDA meetings (3rd Tuesday).

Moment of Silence:

Janie Cambron asked for a moment of silence to remember KPHA's former executive director, Steve Bing, who passed away on June 5, 2019.

Adjourn:

Lisa Pollock made a motion to adjourn, seconded by Kayla Bebout. The motion carried. The meeting adjourned at 12:40 AM EDT.

Respectfully submitted,

April Harris, Secretary

(Recorded and transcribed by Jill LeMaster)