



**KPHA Board Meeting, December 17, 2019**

**Approved January 14, 2020**

**Members Present:** Sara Jo Best, Lisa Pollock, Kayla Bebout, Janie Cambron, Louise Kent, Brandi Gilley, April Harris, Mike Ballard, Brittany Parker, Randy Gooch, Tracy Aaron, Becky Kissick, Kelly Alexander, Denise Beach, Jennifer Gulley

**Staff Present:** Dana Nickles, Jill LeMaster

**Welcome:**

President Janie Cambron welcomed the Board. No proxies were announced.

**Approval of Meeting Minutes:**

Kayla Bebout made a motion to approve the November 19<sup>th</sup> meeting minutes, seconded by Brittany Parker. Motion carried.

**Financial Report:**

The financial report had been distributed electronically prior to the meeting. Lisa Pollock stated that the KPHA/KHDA joint account, as of November 30, 2019 had \$123,425 in assets. Recent revenue was due to bank interest and expenses are consistent with regular overheads. The KPHA account had \$67,799 in assets. Related to revenue, there have been paid membership dues, scholarship income, and bank interest. Lisa said there have been routine expenses for the membership database as well as APHA reimbursement. April Harris made a motion to approve the financial report, seconded by Randy Gooch. Motion carried.

**Legislative Committee Report**

Scott Lockard, Committee Chair, was not present so Dana Nickles provided information to the Board. The legislative session begins on January 6, 2020. She is continuing to work closely with the Babbage team. The pension bill, public health transformation bill, and vaping bill have all been pre-filed. The Babbage team is working on spreadsheet for legislative efforts and priorities and will be sending that out weekly once the session starts. They are also developing talking points as well as a planning a public health day in Frankfort to meet with leaders and legislators. The Babbage team will be sending out a survey to both KPHA as well as KHDA about communication strategies and messaging. Dana said she'd like the Legislative Committee's involvement in selecting which bills may need to be on our radar. Randy

said there is a call to action related to the vaping bill and a kick-off event that could be tailored to our membership.

**KHDA Update:**

Randy stated that the public health transformation and pension bill are the current focus of KHDA. Becki Gillis, with DPH, has mentioned to KHDA that Registered Sanitarians may be changed to Registered Environmental Health Sanitarians to help with more efficient credentialing. The Board discussed that this would be helpful for workforce capacity if these positions were more work-ready.

**Executive Director Update:**

Dana spoke about her involvement with the ongoing advocacy work related to legislation. She distributed a report via email earlier this week. Among many meetings, she has attended a Foundation for Healthy Kentucky School Health Steering Committee, Public Health National Center for Innovation, and other state-wide meetings.

**Strategic Plan Update:**

Janie has made the final edits to the plan based on discussions and has updated goals/objectives. The Executive Committee, during their meeting yesterday, had one idea that will be discussed during new business. Janie emphasized that she would like to consistently report out on goals/objectives at monthly meetings.

**Membership and Dues Update:**

Jill reported that all changes have been made and implemented on Neon. If any you have any questions, contact Jill. Registration is open for the conference. She also reported several “silver memberships” have been purchased.

**Scholarships:**

No recent meetings. The scholarship announcements will likely go out in January.

**Conference Update:**

Kayla reported that the conference committee held a meeting in November. We ended the oral abstract submissions last week, with approximately 48 submitted. The review committee is working on selecting abstracts and will then send notices of acceptance or denial. Kayla is working on securing a keynote speaker. A handful of poster abstracts have been submitted. Brandi has exhibitor ads out and ready to go. For 2021, the contract has been sent from Bowling Green and Kayla is working to review the contract’s fine details – she hopes to have the contract signed by the end of 2019. Janie and Kayla have discussed modifying the days of the conference from Wednesday to Friday, to Tuesday to Thursday. Otherwise, Kayla feels confident that conference planning is on track.

**Old Business:**

**Awards:**

Jennifer and Lisa have met to do some research on the awards and who they are named after, to see if we are capturing the appropriate characteristics of them and their contributions to public health. They don’t have any final recommendations yet but will be forthcoming. If you’re interested in joining the

awards committee, contact Jennifer. The group discussed possibly adding a photo repository to our website.

**New Business:**

Diversification:

Based on a conversation during the Executive Committee's meeting, we may consider looking at Strategic priorities and adding language about the need to diversify partners, members and leadership. This also prompted conversation about continuing to look at benefits of being a part of our organization and communicate those.

Meeting Dates

Jill sent out a proposed meeting schedule. The Board discussed having the Executive Committee meet on January 13th from 1:00-2:30 and the full board meeting on January 14<sup>th</sup> from 1:30-3:30 after the vaping kick-off event. Jill will follow-up.

**Closing:** Randy made a motion to adjourn, seconded by Kayla. Motion carried.