

Approved April 11, 2018

KPHA Board Meeting

Perkins Building Quad B, Eastern Kentucky University, Richmond, KY
February 21, 2018

Members Present:

Mark Hensley
Sara Jo Best
Janie Cambron
Lisa Pollock
Louise Kent
Drew Beckett
Crystal Miller
Andrea Brown
Dr. Mike Ballard
Angie Carmen
Anne Hatton
Becky Kissick-Hake
Toni Leasor

Jennifer Gulley
DR. DB Barnett

Proxys:

Andrea Brown for Randy Gooch
Mark Hensley for Brandi Gilley

On Phone:

Kayla Bebout
Eva Stone
April Harris

Staff Present:

Jill LeMaster

Call to Order:

President Mark Hensley welcomed the group and called the meeting to order at 10:01. He announced the proxies, and who was participating via the telephone.

Review and Approval of Minutes:

Louise Kent made a motion to approve the board meeting minutes for January 17, 2018. Andrea Brown seconded, and the minutes were approved.

Executive Directors Report:

Steve was not present due to a legislative meeting.

Financial Update:

Lisa Pollock presented the current financial reports for the Joint Account with KHDA as well as the KPHA Account as of January 31, 2018. The financial reports were distributed electronically prior to the meeting.

Lisa stated that the joint account has current assets of \$110,362 and a net income of \$40,587. Anne Hatton made a motion to accept the joint account report, seconded by Crystal Miller. Motion Carried.

Lisa stated that the KPHA account has current assets of \$115,487 and a cash deficit of \$33,319. Expenses include the management fee, scholarship payments, and database fees. Andrea Brown made a motion to accept the KPHA account report, seconded by Drew Beckett. Motion carried.

Lisa Pollock shared that the \$4,000 grant we received in 2016 has not yet been expensed. There needs to be a plan of action. Per Dr. Carman, work has been done, and she will send invoice to Jill LeMaster for processing.

Scholarships:

Kayla Bebout reported and gave an update stating that we have received less applications this year, probably due to the change in the scholarship recipient source. Kayla asked Jill LeMaster to send out a notice to the members about the scholarships. Jill said all monies for scholarships are paid for this year.

Derby ticket raffle will be held again this year to benefit the KPHA scholarship funds. Drew Beckett made a motion to split the derby ticket raffle into two raffles, one for four tickets for \$20 per ticket, and one for two tickets for \$10 each. Seconded Louise Kent, the motion carried.

Legislative Committee Update:

Janie Cambron gave an update that the KACo reception was poorly attended. Not much happening now. Per Sara Jo Best, both KHDA and KPHA can be members of the Kentucky Public Pension Coalition, and she explained the advantages. A motion to join the Coalition was made by Jennifer Gulley, and seconded Lisa Pollock. Motion Carried.

KPHA Nominations and Elections:

Jill LeMaster reported on the nominees.

KPHA Program Booklet:

Becky Kissick-Hake reported that the booklet deadline for the majority of the information is March 2. The absolute final deadline is April 9.

Per Janie Cambron and Becky, there are eight student ambassadors and eight LHD sponsors for membership, registration, and hotel for those ambassadors. There will be training for the ambassadors in early March.

Becky also said there is a \$50 fee for the conference to receive a Certification in Public Health.

Silent Auction:

No report.

KPHA Awards Update:

Jennifer Gulley reported there have been 26 nominations received (only one category has not received any nominations-environmental). Monday was the deadline to receive nominations.

KPHA Exhibitors Update:

Jill LeMaster and Janie Cambron gave an update that we have approximately thirty registered exhibitors, and we are about halfway there. Steve wants us to look at getting some Northern Kentucky vendors as exhibitors or sponsors.

Newsletter:

No report.

2018 KPHA Conference Report:

Per Sara Jo Best, she plans to review and select session proposals on March 5. On March 9, we will have our final walk through at the Northern Kentucky Convention Center.

Louise needs a list of “types of vendors” that Steve would like to solicit.

KHDA Update:

The Mentor Program was kicked off on February 15th. The LHD directors attended the KACo reception. The Red Tape Reduction and EHR committees are still ongoing. Andrea Renfrow will serve as KHDA’s representative on the administrative reference review committee.

Old Business:

Mark and Drew went to WKU on behalf of KPHA and met with three professors and 14 students. WKU is paying ½ of its students’ membership fees. They plan also to meet with UK, ECU, and U of L.

It was advised that all members please interact with students at the conference. Louise Kent suggested offering free Reds tickets to the students.

Sara Jo Best suggested we use the KPHA system to advertise for internships. Angie Carman shared that on April 5 UK will host a practicum/job fair for students.

Dr. Ballard stated that if you have a project that students could help with to let him know. ECU has students that can help.

New Business:

The next board meeting will be March 21, 2018 at the Frankfort KACo building.

Janie Cambron made a motion to adjourn, seconded by Dr. Mike Ballard. Motion carried. The meeting adjourned.