

Draft

**Kentucky Public Health Association
Board Meeting
Lincoln Trail Public Health Department
March 15, 2017**

Members Present:

Ed Cecil
Mark Hensley – President Elect
Sara Jo Best – Vice President
Becki Casey
Kayla Bebout
Andrea Brown
Brandi Gilley
Toni Leasor
Becky Kissick
Janie Cambron
Louise Kent
Anne Hatton
Randy Gooch
Dr. Richard Wilson
Lis Pollock – Treasurer

Member Present via Conf Call:

Dr. Georgia Heise

Staff Present:

Jill LeMaster
Steve Bing

Guests Present:

SHA representatives via Conf Call

Proxies:

Andrea Brown for April Harris
Randy Gooch for Jennifer Gulley
Becki Casey for Judy Mattingly and Brittany Parker
Mark Hensley for Drew Beckett

In the absence of President Drew Beckett, Mark Hensley called the meeting to order at 10:08 a.m.

Minutes:

Mark Hensley called for the February 2017 minutes to be approved. Ed Cecil made a motion to approve the meeting minutes, seconded by Louise Kent. The motion carried.

Southern Health Association (SHA):

Representatives from SHA confirmed meeting space rooms and other details for the conference. They will host a hospitality suite at the Hampton Inn on the 2nd floor on Tuesday at 4:30.

Executive Director Report:

Steve Bing gave a verbal report of his activities at the legislature.

Financial Report:

Lisa Pollock presented the financial report as of February 28, 2017. The KPHA/KHDA Joint Administration account has total Current Assets of \$109,352.25. The Revenue & Expense Budget vs. Actual report shows as of February 28, 2017 a cash surplus of \$30,830.49.

KPHA has total Current Assets of **\$136,377.57**. Upon reviewing the Revenue & Expense Budget vs. Actual as of February 28, 2017, year to date revenues make up 39.4% (\$52,042.43) and expenditures make up 51.6% (\$68,133.68) resulting in a current year cash **deficit** of **\$16,091.25**.

Kayla Bebout made a motion to accept the Finance Report. Dr. Richard Wilson seconded, and the motion carried.

Legislative Committee Update:

Dr. Georgia Heise shared an update on the legislative session. She will have a list of the bills forwarded to the members. The legislature is in concurrence today, then veto time, and the 29th and the 30th are the last two days.

- Bill banning abortion after 20 weeks has been signed by the Governor.
- HB 372 – District Funding Change – contribution rate has to be the same in each county as set by the board.
- The tobacco cessation bill has passed.

She gave an update on other bills and matters.

2017 KPHA Conference Update:

Mark Hensley reported the following:

- Agenda is finalized with a few minor changes needed.
- After discussion the consensus was to hold the Board dinner at Colby's in Owensboro. It is within walking distance of the Convention Center.
- Nine college students will facilitate the breakout sessions. Their travel is being comped by several of the local health departments: Jessamine County, Marshall County, Wedco District, Laurel County, and Graves County.
- Evaluations will be completed at the end of each session via hard copy...not using TRAIN this year and CEUs will be awarded via the completed evaluation.
- Need six projectors and six laptops for the conference...have three each lined up.

Awards:

Randy Gooch reported on behalf of Jennifer Gulley. There were 37 nominations submitted. The committee met on February 21 to select the winners. All nominees have joined KPHA. Randy brought up a thought that maybe in the future KPHA should give the award winner and a significant other each a ticket for the awards luncheon. The new award for next year for Outstanding Epidemiologist will be shown on the screen this year to introduce it.

Casino Night:

Mark Hensley stated that we will host a casino night again this year on Tuesday from 7:00-9:00, with prizes for the top three money winners, as well as many door prizes.

University Day:

Sara Jo Best gave an update. No submission have been received yet for the Student Chapter Awards. The deadline is Friday. She has approved 39 poster presentations.

Silent Auction:

Becki Casey requested that you email Brittany Parker with what you plan to bring for the Silent Auction so that she can prepare the bids sheets ahead of time.

Registration:

Jill LeMaster reported that around 200 have registered thus far to attend the conference.

Sponsors/Exhibitors:

Janie Cambron gave an update on the sponsorships and exhibitors. She has sent the sponsors/exhibitors we had last year, but have not heard from, another reminder.

Industry Award:

Mark Hensley stated that three groups have been nominated:

- Kentucky Chamber of Commerce
- Kentucky Speedway
- Kentucky Agency for Substance Abuse Policy

After some discussion, Brandi Gilley made a motion to present the Industry Award to the Kentucky Agency for Substance Abuse Policy. Steve Bing will notify them.

Kentucky Derby Raffle:

Jill LeMaster stated that we now have purchased the tickets for the raffle. She will send an email to all members and sponsors/exhibitors highlighting the raffle as a scholarship fundraiser.

Recognition:

Discussion followed on recognizing/presenting an award at the conference, or at a meeting, to Jay Hopkins recognizing his many years of volunteer service as the KPHA photographer. Jill LeMaster will have a plaque made.

Scholarships:

Kayla Bebout and Lisa Pollock are meeting today to review and select scholarships recipients. In the future, DPH will help with KPHA's scholarship funding.

KHDA Update:

GoToWebinar link will now only be sent to KHDA members. An Educational Day on eClinical Works will be March 28 – live or GoToWebinar – in Louisville at the Foundation for a Health Kentucky.

Old Business:

None

New Business:

Mark Hensley suggested that all presentations be put on a jump drive for each conference attendee. The cost of the jump drives are \$5.22 each, and @ 400 the total would be \$2100. Dr. Wilson asked if we could just put the presentations on the website in a dropbox. After some discussion, Anne Hatton made a motion to purchase the jump drives, and Sara Jo Best seconded the motion. The Motion was approved.

Mark Hensley also shared he had submitted a grant application for \$1500 to the Foundation for a Healthy Kentucky.

Mark asked for suggestions on how to get people to stay at the conference for the last day of breakout sessions. After some discussion, it was decided during each of the last six sessions a \$50 gift card or \$50 cash will be given out. The winner will be selected by pulling out a completed evaluation form at the end of the session. This will be publicized. Steve Bing will contact CVS about providing gift cards.

Jill LeMaster shared that DPH has purchased three university memberships for \$3,000 in order to have 75 employees be members of KPHA. Jill suggested that maybe a separate membership level could be established for DPH, where they pay \$3,000 and get 100 members. She also suggested that we change the University membership from 25 to 30 so that they receive a financial benefit for a university membership. Right now the 25 members for \$1,000 gives them no incentive to purchase a university membership. This issue will be discussed at a future meeting.

Mark Hensley will schedule a conference call of the Board prior to the conference. He will send out a doodle poll to select a date and time.

The next KPHA meeting will be the business meeting at the conference on Wednesday, April 12, at 4:15 CDT in Owensboro.

Adjourn:

Louise Kent made a motion to adjourn. Kayla Bebout seconded, and the meeting adjourned at 11:50 a.m. EST.